Introduction to Culinary Arts Syllabus

*Contact Information:*

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*Class Materials:*

* Writing utensil
* Three ring binder with loose leaf paper or notebook
* *Folder with pockets (optional)*
* *Markers (optional)*
* *Color Pencils (optional)*
* *Crayons (optional)*
* *Ruler (optional)*

REQUIRED: Cooking attire information will be handed out later in the semester

*Grade:*

A: 90-100

B: 80-89

C: 79-70

F: 69 or below

Summative Grade (71%): Test, quizzes, safety, projects, & professional grade

Formative Grade (29%): Vocabulary, classwork, and participation

*Rules:*

1. **Be on time, on task, and prepared to learn -** have all your materials and if you are late to class make sure you have a pass or a tardy slip
2. **Personal electronics for education purposes ONLY –** cell phones, AirPods, and other electronic devices need to be put away or in the charging station in the front of the classroom (at your own risk). *May be used during independent projects.*
3. **Be responsible for your learning –** If you are absent find out what you missed. If you did not turn in an assignment fill out the sheet titled “OOPS I forgot” and staple it to your paper.
4. **RESPECT the teacher, classroom, & other students –** Pick up after yourself, treat others the way you want to be treated including your peers and teacher

*Consequences for violating rules:*

1. Verbal Warning
2. Written Warning
3. Student/Teacher Conference
4. Phone call home
5. Write up to administrator

\*Administration will be contacted right away for any severe rule violation\*

*Procedures:*

1. When you come into class get the Bell Ringer (located: side whit board, main whiteboard, and PowerPoint).
2. Be in your assigned seat and ready for class
3. Bathroom Pass:
* will not be allowed during lecture, test, quizzes
* No one will be allowed to go for the first and last 15 minutes of class. NO EXCEPTIONS
* You must fill out a bathroom pass. You will be given an allotment every 4 ½ weeks.
1. Remain in seats until the bell rings.

*Dress Coat for Lab Days:*

Will be addressed as we get closer to the start of labs.

*Absence Policy:*

Students are responsible for any work they have missed. The number of days absent (excused) is the number of days you have to make up work. Utilize the What did I miss bin that is in the back of the room and the “Ask 2 than teacher” concept.

I do not remind you of work you need to make up. That is your responsibility as a young adult to be on task both with your work but also your grade.

*Grade Calculation breakdown:*

*Everything I grade is out of 100 pts.*

**Summative:** Projects (class time to complete), test (review is done the day before and every assistances that is needed to do well is given to the students), quizzes (given randomly throughout the semester), Labs ( every three labs will be averaged together for one summative grade)

**Formative:** Literacy Wednesdays, Word a Day (Bell Ringer), notebook checks, study guides, jeopardy reviews, worksheets, recipe planning, in class activities, employability points (will be done on a weekly basis, earn 20 points a day for a total of 100 for the week)

**Extra Credit:** Will be given randomly throughout the semester

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**Parent/Guardian Signature Homework Sheet**

After you and your guardian/parent have read the rules, please sign and date in the designated spaces below as acknowledgement that you understand these rules and will abide by them in the classroom. Return to Mrs. Szabat signed by both student and parent. Due date: August 11, 2020.

Student Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Class Period: \_\_\_\_\_\_\_\_\_\_\_\_

Parent/Guardian Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_\_\_